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515-309-0140

Electronic Services System Coordinating Committee

Meeting Summary

June 10, 2008

Participants

Deb Winke, Allamakee County Recorder
Sue Meyer, Clayton County Recorder
Joyce Jensen, Cass County Recorder
Sue Vande Kamp, Story County Recorder
Marilyn Dopheide, Carroll County Recorder
Phil Dunshee, Enterprise MidAmerica

Welcome

Participants were welcomed to the meeting and the May 22, 2008 Meeting Summary was reviewed. Deb Winke moved to approve the summary. Sue Vande Kamp seconded and the motion was approved.

Project Financial Reports

The Finance Subcommittee held a meeting on June 10th and recommends approval of all May 2008 financial reports.

Fund 823 Accounts Payable

Twenty-seven invoices have been submitted for reimbursement from Fund 823:

IMAGETek, Inc.	Marion County	\$1,544.00
Iowa County Recorders Association	Allamakee County	\$2,000.00
Iowa County Recorders Association	Benton County	\$1,212.09
Iowa County Recorders Association	Boone County	\$2,000.00
Iowa County Recorders Association	Bremer County	\$4,000.00
Iowa County Recorders Association	Cass County	\$2,663.79
Iowa County Recorders Association	Cherokee County	\$2,000.00

Iowa County Recorders Association	Chickasaw County	\$2,000.00
Iowa County Recorders Association	Clarke County	\$2,000.00
Iowa County Recorders Association	Clay County	\$2,000.00
Iowa County Recorders Association	Decatur County	\$2,725.00
Iowa County Recorders Association	Floyd County	\$2,000.00
Iowa County Recorders Association	Greene County	\$1,543.38
Iowa County Recorders Association	Hancock County	\$2,725.00
Iowa County Recorders Association	Harrison County	\$2,725.00
Iowa County Recorders Association	Henry County	\$2,725.00
Iowa County Recorders Association	Kossuth County	\$2,000.00
Iowa County Recorders Association	Louisa County	\$2,725.00
Iowa County Recorders Association	Marion County	\$2,725.00
Iowa County Recorders Association	Monona County	\$2,000.00
Iowa County Recorders Association	O'Brien County	\$2,725.00
Iowa County Recorders Association	Osceola County	\$2,000.00
Iowa County Recorders Association	Poweshiek County	\$2,000.00
Iowa County Recorders Association	Shelby County	\$2,725.00
Iowa County Recorders Association	Union County	\$1,929.40
Iowa County Recorders Association	Warren County	\$319.82
Iowa County Recorders Association	Wayne County	\$1,299.43

Sue Vande Kamp made a motion to approve the Fund 823 Accounts Payable table. Sue Meyer seconded the motion and it was approved.

Fund 255 Accounts Payable

Six invoices have been submitted for payment from Fund 255 - ABC Virtual: \$33,000.00 and \$5,250.00; Enterprise MidAmerica: \$13,250.00 and \$991.45; ACS Enterprise Solutions, Inc.: \$14,586.00; Cott Systems, Inc.: \$2,333.33.

Sue Vande Kamp moved to approve the Fund 255 Accounts Payable table and Sue Meyer seconded. The motion was approved.

A separate Accounts payable table was presented for an invoice in the amount of \$1,500.00 from ACS Enterprise Solutions, Inc. for maintenance services. Sue Vande Kamp made a motion to approve the ACS Invoice. Deb Winke seconded and the motion was approved.

Financial Reports

Sue Meyer made a motion to approve the financial reports. Deb Winke seconded and the motion was approved.

E-Submission Metrics

Monthly user activity information was presented to the Committee.

Contracts and Agreements

Authorization for Expense Reimbursement

The Committee reviewed an updated report on proposed education and outreach activities for fiscal year 2009. Several activities are still being planned. However, Committee members were asked to approve several proposed expenditures so that work may proceed. Specifically, approval was requested for the following activities.

- **Adobe Captivate, Connect, and Presenter subscription and licenses**
- **WinM@il/ExactTarget Subscription**
- **Iowa Mortgage Association membership and Tradeshow Exhibit**

Sue Vande Kamp made a motion to approve the online education and IMA expenses. Deb Winke seconded and the motion was approved.

ILR Version 2.11 (2.13) Deployment Update

The Committee was presented with information concerning recent updates to the ILR system.

CREW Update

Index Reference Number Survey Status

The Committee discussed the status of the index reference survey.

Iowa County: Article and Five-Year Celebration

The Committee discussed plans for the 2008 ISAC fall conference and the five year anniversary of the Iowa Land Records system.

Closing

The next ESS Coordinating Committee Meeting was scheduled for Wednesday, July 9, 2008. The meeting will be held via conference call.

The meeting was adjourned at 6:05 p.m.